

School Parent and Family Engagement Plan

***Please note: Your 20-21 plan has been populated below. Please make revisions or delete and paste your updated plan for 21-22.**

Click to view Required Components Checklist

(https://www.indistar.org/app/DashboardDocs/Arkansas/2021FamilyEngChecklistComponents_School.pdf)

Page 1 of 1

School Name:	The Academies at Jonesboro High
Facilitator Name:	Deb Cook
Plan Review/Revision Date:	5/27/2021
District Level Reviewer, Title:	Suzanne Proctor, District School Improvement Specialist
District Level Approval Date:	7/29/2021

Committee Members, Role:

(Select "Repeat" to open more entry fields to add additional team members)

First Name	Last Name	Position
Deb	Cook	Library Media Specialist, PFE Coordinator
Brad	Faught	Executive Principal
Heath	Roberts	BCAL Principal
Matthew	Still	HHS Principal
Jeff	Flanigan	STEM Principal
Russell	Stokes	Parent/Staff

Committee Members, Role:

(Select "Repeat" to open more entry fields to add additional team members)

First Name	Last Name	Position
Deanna	Osment	Parent
Lynn	Parker	Parent
Polly	Harrell	Parent
Jamie	Stahl	Parent

1: Jointly Developed

(Describe/List how parents will be involved in the development of the school parent and family engagement plan and how parents will be involved in the planning, review, and improvement of parent and family engagement programs.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Hint

- Parents will be encouraged to serve on the Family and Community Engagement (FACE) Committee and to help with the development of the school parent and family engagement plan.
- FACE committee will have a minimum of two meetings per year (more if requested) for the purpose of planning, review, and improvement of the FACE plan and additional meetings as deemed by the members. Meetings may be on ZOOM depending on current CDC Covid-19 guidelines.
- The school will seek to ensure adequate representation of parents of participating children in the process in a variety of roles by encouraging all parents to participate in the process.

- The school will submit any parent comments to the district if the Title I school-wide plan is not satisfactory to parents.
- Regular meetings can and will be scheduled at the request of parents. Parents should contact the school office and/or the FACE coordinator to arrange meetings. Meetings may be scheduled virtually if necessary.

2: Annual Title I Meeting

(Describe/List when (provide the month/year or month/day/year) the school will hold the Annual Title I meeting to inform parents of the requirements of Title I and the school's participation as well as the parents' rights to be involved. The Annual Title I meeting should not be used to ask for parent input, but provided as an opportunity to disseminate information and distribute copies of the revised parent and family engagement policy.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Hint

- The annual Title I meeting will be held September, 2021. This meeting will be conducted and recorded with ZOOM for parents who are unable to physically attend. The recording will then be posted electronically.
- The meeting will include but not be limited to the requirements of Title I and the school's participation as well as the parent's rights under Title I.
- Parents will be provided with a copy of the FACE plan/policy and made aware of the location of the plan on the school's website.
- Additional copies of the Parent's Right to Know will be available for those who have not already received a copy.

3: Communications

(Describe/List how the parent and family engagement policy will be distributed to parents and how the school is going to communicate with parents including information about how the school will provide information related to school and parent programs, meetings, and other activities to parents in a format, to the extent practicable, and in a language that parents can understand.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Hint

- A parent information packet with information appropriate for students in grades 10 - 12 will be distributed (either physically or electronically) at the beginning of the school year during open house (August 2021) and will also be given to parents as a part of the registration packet for any new students. The packet includes, but is not limited to, a school calendar highlighting important dates (i.e. parent teacher conferences), recommended roles and ways for parents to get involved, a survey regarding volunteer interest, a Family-friendly version of the FACE plan and a school policy handbook (including the process for resolving parental concerns). A parent signature sheet will be collected documenting the receiving of a student handbook including supplementary information.
- The Academies at Jonesboro High will place a link to the parent and family engagement plan online.
- The Academies at Jonesboro High will utilize the Alert Now system, Remind app, social media, email, and newsletters to inform parents of important information regarding activities at the school.
- The Academies at Jonesboro High will utilize the district's ELL translators to assist in the translation of information into languages other than English.
- The Academies at Jonesboro High will make available upon request a unique username and password to all parents, allowing them to view their student's grade, attendance, etc. through HAC (a part of the eSchool platform) from home or a mobile device.
- Two parent teacher conferences (fall, October 21, 2021 from 2:30 p.m. – 8:30 p.m. and spring, March 17, 2022 from 2:30 p.m. – 8:30 p.m.) will be scheduled for the purpose of communication about the academic progress of students. These conferences may be conducted virtually due to Covid-19. Parents and/or teachers or administrators may request additional conferences if deemed necessary and/or request the conference be virtual if necessary.
- The Academies at JHS will work with parents to help alleviate barriers to involvement for parents i.e. transportation, child care, etc.
- Teachers will maintain up to date information about curriculum on their classroom website and Google Classroom.

- Report cards will be provided at the end of each quarter to inform parents of their student's progress in each academic area.
- The school will make every effort to involve and communicate with parents. To this end, opportunities for meetings will be offered in a variety of times and formats such as, but not limited to mornings/evenings, in person (individually and in groups), by phone, live streamed (when appropriate), and home visits when possible.
- Due to a growing ELL population, the Academies at Jonesboro High invested in TransPerfect. This is a call-in interpreting service. Someone at the school calls TransPerfect and an interpreter is available. This allows the school and parent to have a conversation in the parent's home language. TransPerfect will be used when the school needs to contact parents for brief conversations. If conversations take longer than 10 minutes, parents are invited to face-to-face conferences with an interpreter present.
- Parents may contact Deb Cook, FACE coordinator, for any questions or concerns at deb.cook@jonesboroschools.net or 870-933-5881.

4: School-Parent Compact

(Describe/List the process the schools will follow to jointly develop with parents a school-parent compact.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Hint

- In order to address the importance of regular two-way, meaningful communication The Academies at Jonesboro High will collaborate with parents, staff, and students to develop a school-parent-Student compact that outlines a shared responsibility for student's academic achievement and to help build and develop a partnership to help students achieve the challenging state academic standards.
- As a part of the compact, two parent teacher conferences (fall, October 21, 2021 from 2:30 p.m. – 8:30 p.m. and spring, March 17, 2022 from 2:30 p.m. – 8:30 p.m.) will be scheduled for the purpose of communication about the academic progress of students. These conferences may be conducted virtually due to Covid-19. Parents and/or teachers or administrators may request additional conferences if deemed necessary.
- The Academies at Jonesboro High will make available to parents a unique username and password to all parents, allowing them to view their student's grade, attendance, etc. through the eSchool platform from home or a mobile device. This information can be accessed as often as the parent feels necessary.
- Teachers will maintain up to date information about curriculum on their classroom website and Google Classroom. The teacher's website will include contact information for the teacher. Parents may contact the teacher through email at any point they feel necessary to maintain open communication about their child's academic progress. Parents may contact the school to schedule a time to talk to a teacher about student progress.
- Teachers will maintain a contact log outlining their attempts to contact parents concerning student academic progress.
- Report cards will be provided at the end of each quarter to inform parents of their student's progress in each academic area.
- In the fall, parents will be asked to complete a survey in which the opportunity to provide contact information and personal expertise/interest for the purpose of volunteering will be collected. This information will be provided to teachers through a shared Google doc.
- The school will provide parents/families with information and/or training for volunteering with the school and/or opportunities to observe classroom activities.

5: Reservation of Funds

(If the district receives more than \$500,000 in Title I allocation, then it must reserve 1 percent for parent and family engagement activities. A minimum of 90% of that 1% must go to the schools, with priority given to high-need schools. If the school is allocated a percentage of the 1 percent, describe/list how the school will share with parents the budget for parent and family engagement activities and programs and how parents will be involved in providing input into how the funds are used.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Hint

- During the Title I meeting parents will receive information about the Title I budget as it pertains to the parent and family engagement activities. This information will include, but not be limited to, the current budget, examples of past purchases, and explanation of acceptable expenditures. Parents will be asked for input as to beneficial ways to utilize the Title I budget.
- Parents will be given the multiple opportunity to provide additional input about Title I PFE expenditures through a survey that will be given at parent teacher conferences, during FACE meetings and/or by contacting the FACE Coordinator for the building.

6: Coordination of Services

(Describe/List how the district and/or school will coordinate with other organizations, businesses, and community partners to provide additional supports and resources to families.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Hint

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- The Academies at Jonesboro High School partners with several area business and community partners to provide in-school, as well as, out of school opportunities for students to learn about the world outside of high school. These opportunities include, but are not limited to internships, guest speakers, Academy Advisory meetings, interviews, etc.
- The Jonesboro School District partners with ASU Newport to provide college and career coaches on the campus of JHS. The college and career coaches work with students and their parents to provide information and assistance for post-secondary educational and/or career opportunities. Their work would include, but not be limited to, providing college information, assistance with ACT registration, providing assistance with the FASFA applications and other necessary paperwork for financial aid.
- The Academies at JHS will enable the formation of PTO group, a group that organizes and fosters parental and community involvement within the school. Leaders of this organization will be utilized in appropriate decisions.
- Each of the three Academies has an advisory board that is composed of parents and community business leaders, many of whom are JHS Alumni. The function of the advisory boards is to advise and help guide the direction each academy takes in preparing students for careers in their chosen field of study.
- The Academies at Jonesboro High maintains a parent resource center with pamphlets, books, and games for parents to check out at any time to take home and utilize with their child(ren).
- The Academies at Jonesboro High maintains 12 iPads equipped with a voice activated translation app parents and teachers utilize in their communication. A parent or teacher may request a device at any point in time they feel one is needed.
- School based mental health is provided for students and families through Methodist Family Health. There are two therapists and one case manager on campus working with students and families daily.
- Throughout all its efforts, The Academies at Jonesboro High will promote and support responsible parenting.
- The FACE plan will be incorporated into the school's improvement plan.
- Jonesboro Public Schools hired an ESSER Special Projects Coordinator. This person will be responsible for supporting student and community engagement by creating after school tutoring opportunities for students, organizing summer intervention programs, engaging parents and the community in services to support student learning, supporting schools with Response to Intervention, and creating opportunities for innovative services to close educational gaps due to the pandemic. This position will require someone who possesses excellent organizational and communication skills, innovative thinking, and creative community outreach ideas. This is a three year position funded through ESSER (Elementary and Secondary School Emergency Relief) Federal Funds.

7: Building Capacity of Parents

(Describe/List activities, such as workshops, conferences, classes, online resources, Academic Parent-Teacher Team meetings, and any equipment or other materials that may be necessary to support parents in helping their student's academic success.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Hint

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- The FACE committee will schedule meetings to be held on a schedule conducive to the will of the committee. These meetings will be advertised and open to all JHS parents and partners. To the extent possible, meetings will be held at a variety of times and formats to accommodate varying parent schedules.
- Parents will be provided an explanation and description of the curriculum in use at the Academies at Jonesboro High and the assessments used to measure student progress and achievement levels during the Title I Parent meeting and through parent/teacher contacts.
- Each year ACT Aspire results are distributed to parents at parent teacher conferences. Counselors and teachers are available to go over a student's results with their parents. ACT results are sent directly to the student's home, but parents are made aware that they can contact counselors if they have questions.
- Parents may make recommendations/requests for specific workshops they would like to have offered to parents on a variety of topics. Workshops could include, but not be limited to "How to help your student succeed on the ACT", "How to succeed in High School", "How to apply for college or postsecondary education", "Understanding Arkansas Academic Standards, Assessments, and Title I Part A requirements", "Strategies for supporting student's academic success", Partnering with teachers to support student's academic achievement", "Utilizing appropriate learning activities at home", "How to plan and prepare nutritional meals at home", "How to get involved in the decisions affecting course selection, career planning and preparation", etc. Workshops may include but not be limited to role play and demonstrations by trained volunteers/personnel.
- Parents will be made aware of the DESE website (<http://www.arkansased.gov>) and if desired shown how to utilize the website.
- The Academies at Jonesboro High maintains a parent center with pamphlets, books, and games for parents to checkout at any time. The media center also maintains a parent information page on their website (<https://sites.google.com/jonesboroschools.net/canelibrary/home>) that provides information on all aspects of Parent/Student engagement for High School. Topics include but are not limited to: High School Resources, Academic Success, Transition and Life Skills, College Preparation, Career Planning, Student Safety and Bullying, Parent Involvement, and Special Services.
- During the student's 9th grade year, students participate in a Key Stone class in which they map the courses they plan to take during their high school years. Parents and students are encouraged to discuss the selections students are making and map a course that leads to student success. Counselors are available to help parents in this process.
- Each year parents are encouraged to participate in the spring registration process through the online portal. Counselors are available through email, phone, or personal contact to answer questions about classes and class scheduling.
- Jonesboro Public Schools hired an ESSER Special Projects Coordinator. This person will be responsible for supporting student and community engagement by creating after school tutoring opportunities for students, organizing summer intervention programs, engaging parents and the community in services to support student learning, supporting schools with Response to Intervention, and creating opportunities for innovative services to close educational gaps due to the pandemic. This position will require someone who possesses excellent organizational and communication skills, innovative thinking, and creative community outreach ideas. This is a three year position funded through ESSER (Elementary and Secondary School Emergency Relief) Federal Funds.
- Throughout all its efforts, The Academies at Jonesboro High will promote and support responsible parenting.

8: Building Capacity of School Staff

(Describe/List activities such as workshops, conferences, trainings, webinars, online resources, and Academic Parent-Teacher Team meetings that will be used with school staff to build their capacity to work with parents as equal partners. Describe/List methods of parents' assistance for building staff capacity. Describe/List actions the school will take to provide other reasonable support for parent and family engagement activities.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Hint

- The Academies at Jonesboro High acknowledges the role of parents in the education of students is vital. To that end, the school provides online and face-to-face professional development to facilitate a better understanding of how to involve parents in the educational process.
- Once every fourth year, the Division of Elementary and Secondary Education requires a two hour training session for all certified staff. This professional development is documented and retained by the school for the purpose of license renewal.

- Each year at the beginning of the school year, all staff and parents will be reminded of the integral role parents play in assisting student learning, as well as, the value and utility of contributions of parents. In addition, staff will be taught ways to reach out to, communicate with, and work with parents as equal partners.
- The Academics at Jonesboro High will continue to implement and coordinate parent programs and build ties between home and school, welcome parents into the school and seek support/assistance from parents, provide information in a format and language the parents can understand, to respond to parent request for FACE activities, and to recognize that parents are full partners by including in the handbook the school's process for resolving parent concerns.
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9: Building Capacity - Discretionary

(The school parent and family engagement policy/plan may include additional sections describing other discretionary activities that the school, in meaningful consultation with its parents, chooses to undertake to build capacity.)

Did the School and Parents choose to include any Discretionary (Optional) Components in the School Parent and Family Engagement Plan?

Hint

(Find complete guidance on the DESE Parent and Family Engagement Requirements (<https://dese.ade.arkansas.gov/Offices/public-school-accountability/federal-programs/parent-and-family-engagement-requirements>) webpage.)

District Feedback

- ☐ Attention: Changes Needed!
- ☒ In Compliance

Comments:

Change the plan review/revision date to a date in Spring 2021.

Change district level approval date to 6/2/21. Add title, Assistant Superintendent.

Section 1: Add district contact person: Suzanne Proctor, District School Improvement Specialist, suzanne.proctor@jonesboroschools.net

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